

Updated 3/17/2020 (Updates in red)

In light of concerns associated with the spread of COVID-19, we are proactively taking the following steps in line with best practices from the Center for Disease Control and the Arkansas Department of Health infection control mandate. This policy is effective immediately. We will update as we receive direction from our local government and work under the guidance of the CDC.

Admission Protocol

In effort to minimize the risk of coronavirus or flu virus coming to our campus through new clients, we will immediately start taking the additional steps below.

- We will contact scheduled admissions three days prior to their arrival date and ask the following questions regarding son and family.
 - Any illness currently or within the last 7 days?
 - Any flu-like/respiratory symptoms?
 - Any known exposures to flu and/or coronavirus in the last 14 days?
 - Any travel within the last two weeks to areas deemed by the CDC as level 2 risk or higher? If so, you will not be permitted on campus.
 - Any fever currently or within the last 72 hours? (100 degrees or higher)
 - § If no to these questions, then proceed with the admission: If Yes- Require that they must have a health check for flu/coronavirus/strep before admitting.
 - If they test positive for flu or coronavirus then admission must be rescheduled for a later date. The family must provide documentation from a doctor indicating a clean bill of health.
- Admission day: Upon arrival and prior to entering the building, we will take the clients and parents temperature and be looking for any potential signs of illness.
- We will leave all luggage in the vehicle until temperatures have been taken and it is ensured no fever or sign of illness is present.
- **The family will not be allowed to leave the admission section of the building.**
- **The Family will not be allowed to tour the facility but will be offered a virtual tour.**
- In the event of fever or illness upon admission we will notify the nurse so appropriate steps can be taken. We will postpone the admission until a medical diagnosis can be determined to rule out flu or coronavirus.

Family Visitation

- **Families will not be permitted on campus per the Arkansas Department of Health until April 13, 2020. This is fluid and will be updated as additional directives are received from the ADH. When this directive expires, we will continue to abide by the policies and procedures below until further notice.**

- Families will not be permitted to visit on Sunday per guidance from the Arkansas Department of Health.
- If the family will be on campus, therapists will contact families on the weekly phone call and ask the following questions:
 - Have you or anyone in your immediate family traveled internationally within the last 14 days to countries with sustained transmission of COVID-19? If yes, you will not be permitted to visit campus for 14 days,
 - Have you or anyone in your immediate family had contact with someone known to be infected with or, under investigation for, COVID-19? If yes, you will not be permitted to visit campus for 14 days
- Upon arrival to campus all family members will be screened for signs or symptoms of a respiratory infection, such as cough, sore throat, and fever by measuring their temperature. Temperature may not exceed 100.4 degrees Fahrenheit for any visitor entering the facility. Anyone presenting with symptoms or fever will not be permitted to enter the campus.
- This protocol applies to all times that families are on campus (i.e. family week, sibling intensives, Sunday visitation, graduation, and any other reason a family might be on campus)
- All visitors must check in at the front prior to entrance into the facility, have their temperature taken and utilize the hand sanitizer at the entrance of the facility.

Outside Visitors

- **Outside visitors will not be permitted on campus at this time per directive from the ADH through April 13th. When this directive expires, we will continue to abide by the policies and procedures below until further notice.**
- Upon arrival to campus, outside visitors will be screened for signs or symptoms of a respiratory infection, such as cough, sore throat, and fever by measuring their temperature. Temperature may not exceed 100.4 degrees Fahrenheit for any visitor entering the facility. Anyone presenting with symptoms or fever will not be permitted to enter the campus.
- The visitor will also have to answer the following questions:
 - Have you or anyone in your immediate family traveled internationally within the last 14 days to countries with sustained transmission of COVID-19?
 - Have you or anyone in your immediate family had contact with someone known to be infected with or, under investigation for, COVID-19?
- All visitors must check in at the front prior to entrance into the facility, have their temperature taken and utilize the hand sanitizer at the entrance of the facility.
- All delivery people (UPS, FedEx, USPS, etc.) will be greeted at the door and not be permitted into the building.

Employees

- Temperature screening will be completed by every staff prior to every shift and report that by email to management.
- Employees will all enter the main entrance of the therapy building to be screen for sign of illness and to sanitize their hands.
- If the staff has fever of 100.4 or higher, he/she will not be permitted to come to work until cleared by a medical professional.
- Any staff member that has had possible exposure to coronavirus must self-quarantine for 14 days prior to a returning to work.
- If a primary therapist must be placed in 14-day quarantine, we will be able to use technology to complete tech-assisted therapy to minimize missed sessions with their clients.
- Staff will be encouraged to wash hands frequently and to follow all Universal Precaution protocol.

Current Clients

- Clients will be reminded to wash hands frequently and will be able to access hand sanitizer under the supervision of staff.
- Clients symptoms will be monitored and if fever or sign of illness is present, we will quarantine until a doctor provides medical clearance.
- If a client test positive for coronavirus while at Capstone Treatment Center, they will immediately be placed in quarantine. The family will be contacted and informed and asked to come and pick up their son from treatment. Once medically cleared, readmission can be scheduled.